

CHRIST CHURCH

Church of England Primary School

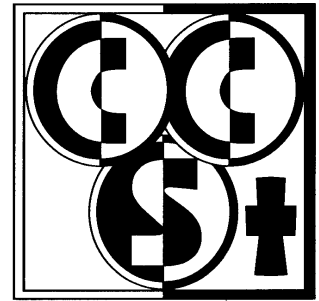
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11th July 2016

Dear Parent

Upgrade of ParentMail

With effect from September 2016 we will be upgrading to PMX – ParentMail's latest platform. The benefit of this is that whilst we will still be able to send emails and text messages, you will have the facility to book your own Parents' Evening appointments next year.

For parents, the latest version of ParentMail means you can easily pick up school messages on your Smartphone by downloading the free ParentMail App on Android or iOS. This means that you can access ParentMail even when there's no network connection and have instant access rather than search through your personal email inbox.

To use the latest version of ParentMail all you need to do is verify your account. In the next few days you will be sent an email/text – please follow the instructions below.

If you have both a mobile number and an email address registered on your account, you will receive a registration invitation by text **and** email. You can decide which way you register – but you only need to register once.

Mobile Registration – click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Email Registration – click on the link from the email and follow the verification process. As above you will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

If you have any queries please do not hesitate to contact the school office.

Yours sincerely

Mrs S Hirons
Office Manager

